

Evidence Documentation Requirements

1 document from Group 1
+ 2 documents from
Groups 1, 2a or 2b

OR

One document from Group 2a
+ two documents from
Groups 2a or 2b

OR

Copy of replacement UK Birth Certificate,
+ 4 further documents, from Group 2a
or 2b, 1 must show your current address

Group 1 | Primary Trusted Identity Credentials

- Valid Passport (any nationality)
- Current Driving Licence UK, Isle of Man Channel Islands and EU (Full or Provisional)
- Original UK Birth Certificate (issued within 12 months of date of birth)
- Biometric Residence Permit (UK)
- Adoption certificate (UK and Channel Islands)

Group 2a | Trusted Government/State Issued Documents

- Current UK Driving Licence (old style paper version)
- Current Non-UK Driving Licence
- Birth Certificate (UK and Channel Islands) if issued after time of birth
- Marriage/Civil Partnership Certificate (UK and Channel Islands)
- HM Forces ID Card (UK)
- Fire Arms Licence (UK and Channel Islands)

Group 2b | Financial/Social History Documents

- Mortgage Statement ** (UK or EEA)
- Bank or Building Society Statement * (UK, Channel Islands or EEA)
- Bank or Building Society * Account opening Confirmation Letter (UK)
- Credit Card Statement * (UK or EEA)
- Financial Statement ** e.g. pension, endowment, ISA (UK)
- P45-P60 Statement ** (UK and Channel Islands)
- Council Tax Statement ** (UK and Channel Islands)
- Work Permit/Visa ** (UK valid up to expiry date)
- Utility Bill * (electricity, gas, water, telephone – not mobile phone)
- Benefit Statement * e.g. Child Allowance, Pension
- A document from Central/Local Government/Local Council giving entitlement * (UK and Channel Islands) e.g. from Department for Work and Pensions, the Employment Service, Customs and Revenue, Job Centre, Job Centre Plus, Social Security
- EU National ID Card – must be Valid
- Cards carrying the PASS accreditation logo (UK and Channel Islands)
- Letter from Head Teacher or College Principal (16/17 year olds in full time education – only used in exceptional circumstances when all other documents have been exhausted)

Please note:

If a document in the list of valid documents is:

Denoted with * it should be less than 3 months old

Denoted with ** it should be less than 12 months old

Not Denoted – it can be more than 12 months old